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Worshipping Praying Teaching Caring Serving Witnessing

www.rbc.qc.ca

Rosemount Bible Church - Volunteer Application Form

Thank you for your interest in ministry at Rosemount Bible Church.

This Application is to be completed by all volunteer applicants for any position, especially involving the supervision or care of children, youth and seniors. All information is strictly confidential and will assist to provide protection for volunteers in the event of a false accusation.

Please complete this form and return it to Rosemount Bible Church to the Ministry Leader who gave it to you. **Thank you for your attention to this matter.** *Plan to Protect Representative, October 2022*

FOR OFFICE USE:

..... is serving in the position of for starting date

Booklet Given to Volunteer: Yes No Police Check Date:

References (2 required):

Reference #1 Returned: Yes No

Reference #2 Returned: Yes No

Personal Interview: Interviewed By: Date:

v2013

Personal Information:

Name:.....

Address:

City, Prov:..... Postal Code:.....

Telephone (Home):..... (Work/Cell):.....

Email Address:.....

Birthdate (yyyy-mm-dd):.....

Education:

Level of Schooling Completed:..... Area of Study:.....

Work Experience (if still in school, skip this section):

Present Occupation:

Previous work experience:.....

“Thus far has the Lord helped us.”

CONFIDENTIAL VOLUNTEER APPLICATION FORM

Do you regularly attend Rosemount Bible Church?If so, for how long?.....

In what areas of ministry are you prepared to serve?

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What time commitment are you able to make? (Example: What days of the week, frequency, number of hours, etc.)

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Are you willing to attend trainings which are promoted by Rosemount Bible Church?

Yes No (If no, please explain.)

List your previous association with ministry (in any context, type of work, number of years):

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What is your experience in group leadership (i.e. Church, Community, Sports Teams, etc.)?

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Do you have any hobbies or special interests that might be of benefit to this ministry program?

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CONFIDENTIAL VOLUNTEER APPLICATION FORM

What do you feel you can contribute to this ministry?

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Christian Experience (including conversion): *(Please use the back of this sheet or attach a separate piece of paper if you require more space to answer the following two questions.)*

In 50-100 words, describe how and when your relationship with the Lord Jesus began.

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How is Christ presently working in your personal life?

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Please indicate the age group or ministry area that you prefer to work with:

- 0-18 months (Nursery) 19 months-4 years (Toddler/Pre-K) 5-8 years old
- 9-12 years old Teens Seniors Leadership

Please provide the names and phone numbers of two (non-family) references who have known you for at least two years and indicate their relationship to you. (If you have been attending Rosemount Bible Church for less than two years, please include your former pastor / elder as one of the references.) Please also give the *Rosemount Bible Church Volunteer/Staff Reference Form* to the two people whose names you have listed here.

Name:..... Phone No.:.....

Relationship to you:..... Email address:.....

Name:..... Phone No.:.....

Relationship to you:..... Email address:.....

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Rosemount Bible Church’s POLICY ON HARASSMENT, ABUSE & RELATED ISSUES:

Rosemount Bible Church maintains a position of zero tolerance for neglect, harassment, abuse and inappropriate discipline. These terms are defined in the *conduct* policies, included in the *Rosemount Bible Church Abuse Prevention Policies and Safe Practices Handbook*.

Rosemount Bible Church believes that one of the best ways to reduce the risk of harm is through proper training and accountability; all workers need to read and understand the definitions of the terms relating to neglect, harassment, abuse and inappropriate forms of discipline and to know the difference between appropriate and inappropriate touching.

Every worker is encouraged to act together to keep each other aware of how actions might be perceived or interpreted by others. 1 Timothy 5:1-2 gives sound guidelines for how to relate to one another. *“Do not rebuke an older man harshly, but exhort him as if he were your father. Treat younger men as brothers, older women as mothers, and younger women as sisters, with absolute purity.”* Applying these guidelines to every relationship ensures a code of conduct that is pleasing to the Lord and acceptable at Rosemount Bible Church.

Background Checks

Due to an increased concern for the integrity of staff, the safety of participants and to meet our insurance requirements, please answer the following questions (your answers may not necessarily preclude your involvement). All answers will be kept confidential.

Have you ever been convicted for the use or sale of drugs? Yes No

Have you ever been hospitalized or treated for alcohol or substance abuse? Yes No

Are there circumstances involving your lifestyle or background that would call into question your ability to work with infants, children, youth or seniors? Yes No

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If you answered YES to any of the above questions, please attach an explanation. All answers will be kept confidential.

CONFIDENTIAL VOLUNTEER APPLICATION FORM

- I hereby acknowledge that the information provided in this application for a volunteer position at Rosemount Bible Church is correct.
- I grant permission to Rosemount Bible Church to perform a personal background check (i.e. internet search). I consent to such an investigation with the understanding that the results will be kept confidential.
- I grant permission to Rosemount Bible Church to contact any previous employer or volunteer organization where I have worked, regardless of whether I have used him/her/them as a reference.
- I understand that Rosemount Bible Church is responsible for the welfare of any person or persons entrusted to my care, and thus I will cooperate fully with the leadership in the fulfillment of my duties and will keep all information I encounter, in my role as volunteer, confidential. If at any time I find that for any reason I am unable to support the policies, procedures or doctrine of Rosemount Bible Church, I will gracefully and quietly resign my volunteer position. If my supervisors find that I am in conflict with any of the policies, procedures or doctrines, and we are not able to resolve the issue, I will gracefully and quietly agree to resign my volunteer position. (Note: This refers to information you receive *from* and exchange *with* the leadership team. Information received *from* a vulnerable person as defined in Part 6 of the *Rosemount Bible Church Abuse Prevention Policies and Safe Practices Handbook* entitled *Reporting an Allegation* must be processed accordingly.)
- I understand that if my character or morals should be inappropriate and/or criminal at any time during my volunteer service, Rosemount Bible Church will be entitled to terminate my assistance without prior notice.
- I have read the *RBC Statement of Faith, Teaching & Practices* and agree to abide by it as I interact with, help, teach, or lead the children, youth and/or seniors at RBC.
- I have read the *Rosemount Bible Church Abuse Prevention Policies and Safe Practices Handbook*.
- I agree to attend yearly *Plan to Protect* training at Rosemount Bible Church.

Release & Signature:

I declare that the above application form has been completed accurately and that no false information has been given.

I acknowledge that I have read and understood the above statements and policies, as well as the booklet entitled *Rosemount Bible Church Abuse Prevention Policies and Safe Practices Handbook*.

I release this information to Rosemount Bible Church and authorize the church to use it, in order to process my application. I understand that Rosemount Bible Church will not disclose this information to third parties, without my consent.

Name: (Please print.) Date:

Signature:

“Thus far has the Lord helped us.”